

# **TGMI Steering Committee Meeting**

**November 10, 2016**

**Department of Intellectual and Developmental Disabilities**

**Andrew Jackson Building, Room 225**

Quorum: Yes

## **Opening**

The regular meeting of the TGMI Steering Committee was called to order at 3:02 p.m.

## **Attendance**

Michelle Smith, Chair – Present

Marcus Dodson, Vice Chair – Present

Vicky Hutchings, Past Chair – Absent

Jason Seay, Present Class President – Absent

Shelley Walker, Present Class Steering Committee Member – Present (phone)

Lori Hedge, Past Class Steering Committee Member – Absent

Doug Willis, Past Class President – Absent

Cynthia Stewart, Member at Large (Year 2) – Present (Phone)

Nneka Norman-Gordon, Member at Large (Year 2) – Present (phone)

Cyndi Taylor, Member at Large (Year 1) – Present (phone)

Trish Holliday, DOHR Ex-Officio– Absent

Antonio Meeks, DOHR representative – Present (phone)

Julie Brindle- Present

Tresa Jones- Present – Present (phone)

Michelle Hamblen– Present (phone)

April Romero– Present (phone)

## **Call to Order/Welcome: Michelle Smith**

Meeting was called to order at 3:02 p.m. and all participants were identified.

## **Secretary Report: Cyndi Taylor**

The October meeting minutes were approved November 8, 2016 (Motion to approve- Vicky Hutchings, Second– Nneka Norman-Gordon).

## **Treasurer's Report- Cynthia Stewart**

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<b>Previous Balance 10/7/2016: \$753.48</b>
<b>Deposits/Credits: \$0</b>
<b>Pending Withdrawals/Debits: \$0</b>
<b>Balance on 11/10/16: \$753.48</b>

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## **Sub-Committees Reports**

Charter Committee Update (Michelle Smith)

The votes are in and have been validated by the Committee. TGMI 2017 Steering Committee Vice Chare and Member-at-Large will be announced at the Annual meeting. Nominees were notified December 2, 2016.

Communications Update (Marcus Dodson)

- December 14, 2016 is the next scheduled Lunch-n-Learn.
- Lunch-n-Learns have been booked for January-March 2017.
- Stephen Reksten and Lauren Hill participated in the Williamson County Career Exploration Day today.
- Julie needs articles for the final newsletter of 2016. Marcus will send Julie the names of those who received belts from the Black Belt Program.
- Julie reported that the TGMI Steering Committee meeting minutes from September and October have been posted.

#### Community Service Update (Michelle Smith)

There are currently no outstanding community service events scheduled. October 20, 2016 was the last event with the exception of the Annual Meeting.

#### Business Events Update (Michelle Smith)

The Governor and Mrs. Haslam have been invited to speak on Leadership at the Annual Meeting. There is no word yet on whether or not they will attend. Marcus has collected some books, but additional assistance is still needed from the Steering Committee to collect door prizes. Please reach out to anyone you can for donations. Jason will be meeting with Second Harvest soon to finalize details for the breakfast/business meeting. The invitation to alumni needs to go out soon. Marcus will help set up the event in EventBrite. Jason is working on the final agenda. Antonio has requested that the draft agenda be sent to Commissioner Hunter as soon as possible. The expected agenda is as follows:

- Breakfast and Networking
- Welcome from Commissioner Hunter and Trish Holliday
- Speaker/Special Guest
- Business Meeting (officers elected, passing of the gavel)

#### Education Development Update (Marcus Dodson)

- Lunch-n-Learns have been booked for January-March 2017.
- December 14, 2016 is the next scheduled Lunch-n-Learn.
- Stephen Reksten and Lauren Hill participated in the Williamson County Career Exploration Day today.

#### Social Events Update (Doug Willis)

Doug was not present to present a Social Events update.

### **Old Business**

Cynthia will need to be removed from the Wells Fargo account after the annual meeting in December, and Marcus will need to be added.

### **New Business**

- Each committee chair must write up a short synopsis of the year and send to Marcus and Michelle before December 2, 2016.

#### **Upcoming Events**

- December Lunch-n-Learn: December 14<sup>th</sup>
- Annual Business Meeting and Breakfast: December 9<sup>th</sup>

## **Adjournment**

Meeting was adjourned at 3:25 p.m. by Michelle Smith. The next meeting will be December 6, 2016. Andrew Jackson Building.

Minutes submitted by: Cyndi Taylor